


# Final Agenda

## IFTA/IRP Audit Workshop

### Tuscany Suites Hotel & Casino

### Las Vegas, Nevada

Monday, February 4th	
1:00 p.m. – 5:00 p.m.	<i>Florentine Foyer</i> Onsite Workshop Check-in and Assistance
3:00 p.m. – 5:00 p.m.	<i>Siena</i> Industry Advisory Meeting <i>Dennis Vanderslice (ARI Fleet), IFTA Industry Advisory Committee (IAC) Chair</i>
5:00 p.m. – 7:00 p.m.	<i>Florentine E</i> Planning and Preparation Meeting <ul style="list-style-type: none"> <li>Final review of materials and technology requirements</li> <li>Dry-Run of presentations</li> </ul>
Tuesday, February 5th	
7:00 a.m. – 5:00 p.m.	<i>Florentine Foyer</i> Onsite Workshop Check-in and Assistance
7:00 a.m. – 8:30 a.m.	<i>Florentine C</i> <b>Continental Breakfast (Provided)</b> 
7:45 a.m. – 8:15 a.m.	<i>Florentine EF</i> <b>IFTA/IRP History (Optional)</b> <i>Monica Halstead, IFTA, Inc. Business Supervisor</i> <i>Ken Carey, IRP, Inc. Director, IRP Plan Compliance and Education</i> <i>Newcomers to both IFTA and/or IRP are invited to join this session that will get new attendees up to speed in no time!</i>
8:30 a.m. – 9:30 a.m.	<i>Florentine A</i> Official Opening <ul style="list-style-type: none"> <li> <b>Welcome and Introductions</b>  <i>Dawn Lietz (NV), Motor Vehicles Motor Carrier Administrator</i>  <i>Paul J. Enos, Nevada Trucking Association, CEO</i>  <i>Beth Duda-Rel (AZ), IFTA Audit Committee Chair</i>  <i>Renee Kyser (AL), IRP Audit Committee Chair</i> </li> <li> <b>Ice Breaker</b>  <i>Laurie Mason (NS), Kristie Zanis (NH), and Betsy McCabe (NV)</i> </li> </ul>

## Tuesday, February 5th

9:30 a.m. – 10:00 a.m.	<b>Florentine C</b> <b>Networking Break (Provided)</b>	 <b>EROAD</b>
10:00 a.m. – 12:00 p.m.	<b>Florentine A</b> <ul style="list-style-type: none"> <li> <b>What's New in IFTA</b>  <i>Stephen Nutter (VA), IFTA, Inc. Board of Trustees President</i> </li> <li> <b>IFTA PCRC Requirements for Audits / Top Findings</b>  <i>Tim Ford (CA), PCRC Chair</i>  <i>Debora Meise, IFTA, Inc. Senior Director</i> </li> <li> <b>IFTA Clearinghouse</b>  <i>Marc Walker (NB)</i> </li> <li> <b>What's New in IRP</b>  <i>Tim Adams, CEO, IRP, Inc.</i> </li> <li> <b>IRP Peer Review Requirements for Audits / Top Findings</b>  <i>Tiffany Meltzer (IN) and Mr. Carey</i> </li> <li> <b>IRP Clearinghouse</b>  <i>Catherine Burgin (KY) and ITDS Representatives</i> </li> </ul>	
12:00 p.m. – 1:30 p.m.	<b>Florentine C</b> <b>Lunch (Provided)</b>	
1:30 p.m. – 3:00 p.m.	<b>Florentine E, Florentine F, Florentine G</b> Concurrent Breakout Sessions <ul style="list-style-type: none"> <li> <b>Auditor 101</b> – Variety of Topics and Information for New Auditors  Session tailored for auditors with less than two years' experience  <i>Joel Foreman (NE) and Wayne Brown (NE)</i> </li> <li> <b>Auditor 301</b> – Sampling, Projection, MPGs  Session tailored for auditors with two or more years' experience  <i>Ms. McCabe, Jesse Taylor (MD), and Heidi Crawford (NE)</i> </li> <li> <b>Manager</b> – Auditor Safety, Inadequate Records, Audit Selection, and Carrier Education - Session tailored for Managers and Supervisors  <i>Kelly Heaton (AR) and Chester Cook (GA)</i> </li> </ul>	
3:00 p.m. – 3:30 p.m.	<b>Florentine C</b> <b>Networking Break (Provided)</b>	

## Tuesday, February 5th

3:30 p.m. – 5:00 p.m.

*Florentine E, Florentine F, Florentine G*

Concurrent Scenario Breakouts Begin

- **Adequate or Inadequate** – That’s the Question  
*Marsha Douglas-Roy (QC), Rayna Ware (TN), and Chris Barry (MA)*
- **Electronic Records** – How Much is Enough  
*Rick DeMuynck (IA), Lynden Landholm (KS), and Bille Pierson (ID)*
- **Audit Potpourri**  
*Ms. Zanis, Charlie LeFew (VA), and Stacey Hammock (WY)*

## Wednesday, February 6th

7:00 a.m. – 5:00 p.m.

*Florentine Foyer*

Onsite Workshop Check-in and Assistance

7:00 a.m. – 8:30 a.m.

***Florentine C***

***Continental Breakfast (Provided)***

7:45 a.m. – 8:15 a.m.

*Florentine B*

**Audit Forum** - Open Q&A for New Auditors (Optional)

*Ms. Crawford, Ms. Kyser, Ms. Duda-Rel, and Mr. Heaton*

8:30 a.m. – 10:00 a.m.

*Florentine E, Florentine F, Florentine G*

Concurrent Scenario Breakouts Resume

- **Adequate or Inadequate** – That’s the Question  
*Ms. Douglas-Roy, Ms. Ware, and Mr. Barry*
- **Electronic Records** – How Much is Enough  
*Mr. DeMuynck, Mr. Landholm, and Ms. Pierson*
- **Audit Potpourri**  
*Ms. Zanis, Mr. LeFew, and Ms. Hammock*

10:00 a.m. – 10:30 a.m.

***Florentine C***

***Networking Break (Provided)***




10:30 a.m. – 12:00 p.m.

*Florentine E, Florentine F, Florentine G*


Concurrent Scenario Breakouts Conclude

- **Adequate or Inadequate** – That’s the Question  
*Ms. Douglas-Roy, Ms. Ware, and Mr. Barry*
- **Electronic Records** – How Much is Enough  
*Mr. DeMuynck, Mr. Landholm, and Ms. Pierson*
- **Audit Potpourri**  
*Ms. Zanis, Mr. LeFew, and Ms. Hammock*

## Wednesday, February 6th

12:00 p.m. – 1:30 p.m.	<b>Florentine C</b> <b>Lunch (Provided)</b> 
1:30 p.m. – 3:15 p.m.	<b>Florentine A</b> General Session Returns <ul style="list-style-type: none"> <li>• <b>I-95 Corridor Presentation</b> <i>Nina Elter, EROADS and Patricia Hendren, I-95 Corridor Executive Director</i></li> <li>• <b>Industry Perspective – Is there a way we can standardize GPS records?</b> <i>Loretta Clevenger, Custom Permits, Inc., Dixie Burbank, NATSA, Mr. Vanderslice, and Casey Bullard, Truck eServices</i></li> <li>• <b>Inadequate Records Discussion</b> <i>Ms. Kyser and David Nicholson (OK)</i></li> </ul>
3:15 p.m. – 3:45 p.m.	<b>Florentine C</b> <b>Networking Break (Provided)</b>
3:45 p.m. – 5:00 p.m.	<b>Florentine A</b> General Session Resumes <ul style="list-style-type: none"> <li>• <b>Carrier Presentation – From Dispatch to Reporting</b> <i>MC Carrier, LLC</i></li> </ul>

## Thursday, February 7th

7:00 a.m. – 3:00 p.m.	<b>Florentine Foyer</b> Onsite Workshop Check-in and Assistance
7:00 a.m. – 8:30 a.m.	<b>Florentine C</b> <b>Continental Breakfast (Provided)</b>
8:30 a.m. – 9:30 a.m.	<b>Florentine A</b> <ul style="list-style-type: none"> <li>• <b>Jurisdiction Only Meeting</b> <i>If you have an issue that you need to present to membership in a more private forum, join us for this session where only members from the jurisdictions will be in attendance to lend their ear, their advice, and their support.</i></li> </ul>
9:30 a.m. – 10:00 a.m.	<b>Florentine C</b> <b>Networking Break (Provided)</b> 

## Thursday, February 7th

10:00 a.m. – 12:00 p.m.	<p><i>Parking Lot</i></p> <p>Outside Demonstrations</p> <ul style="list-style-type: none"> <li>• <b>Red Dye Testing Process</b> <i>Trooper Brian Drohn and the Nevada Highway Patrol</i></li> <li>• <b>NAS Level II Inspection Demo</b> <i>Trooper Drohn and the Nevada Highway Patrol</i></li> </ul> <p><i>Florentine F</i></p> <ul style="list-style-type: none"> <li>• <b>Badge on Board</b> <i>Nevada Highway Patrol</i></li> </ul> <p><i>Attendees will rotate in groups from one demonstration to the next so that all attendees can participate in both outside and the inside demonstrations and discussions.</i></p>
12:00 p.m. – 1:00 p.m.	<p><b><i>Florentine C</i></b></p> <p><b><i>Lunch (Provided)</i></b></p>
1:00 p.m. – 2:30 p.m.	<p><i>Florentine A</i></p> <ul style="list-style-type: none"> <li>• <b>Town Hall Meeting</b> <i>Ms. Kyser</i></li> <li>• <b>Workshop Wrap-Up</b> <i>IFTA and IRP Audit Committee Members</i></li> </ul>
2:30 p.m. – 4:00 p.m.	<p><i>Florentine E</i></p> <ul style="list-style-type: none"> <li>• <b>IFTA and IRP Joint Audit Committee Meeting</b> <i>Ms. Crawford and Ms. Duda-Rel</i></li> </ul>

## Friday, February 8th

8:00 a.m. – 12:00 p.m.	<p><i>Florentine E</i></p> <p><b>IFTA Audit Committee Meeting</b></p>
8:00 a.m. – 12:00 p.m.	<p><i>Florentine F</i></p> <p><b>IRP Audit Committee Meeting</b></p>

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